

A wedding at Centerpointe Church is designed as a worship celebration uniting a man and a woman who have put their faith in Jesus Christ and are committed to living in accordance with Scriptural principles. The following are the church policies and guidelines for getting married at Centerpointe Church.

- 1. Setting the date** – When you have made your decision about marriage, please contact the church office to hold the date for your wedding. In general, no non-member weddings are scheduled from November 20th through January 1st. We are unable to schedule a wedding more than a year in advance.
- 2. Fees** – The church office will provide you with a fee schedule and deposit requirements. The balance will be due 30 days prior to the wedding date.
- 3. Pre-Marriage Counseling** – All couples married at Centerpointe Church are required to participate in pre-marital counseling with the pastor. The bride and groom are responsible for contacting the church office and setting up a time to meet with the pastor.
- 4. Wedding Service** – All marriages taking place at Centerpointe Church are to be performed by a qualified pastor of the church unless otherwise requested and approved through the lead pastor. The bride and groom will meet with the pastor to discuss rehearsal, set-up, and ceremony times.
- 5. Building Access** – Unless otherwise requested, the church will be open two hours prior and closed one hour following the wedding ceremony. Please arrange these times with your wedding coordinator, florist, photographer, decorator, videographer, and/or other contracted persons.
- 6. Decorating** – No nails, screws, or tacks shall be put in walls, furniture, or chairs. The carpet, floor, and church furnishings must be protected from tallow drippings. The wedding party shall remove all decorations and flowers immediately following the wedding ceremony.
- 7. License** – Please bring the marriage license in the envelope provided to the wedding rehearsal. Once the wedding ceremony is over and the signatures are affixed, the church will mail the documents to the County Recorder's Office.
- 8. Rehearsal** – Unless otherwise requested, one hour will be set aside for your rehearsal and will be conducted by the pastor and/or wedding coordinator.

9. Reception – The Family Life Center and Kitchen must be reserved at the same time the wedding date is set with the church office. For legal and safety purposes, our kitchen monitor must be present at all receptions. The kitchen monitor receives a set fee for supervising the use of the kitchen facilities and will work with the wedding party to help everything flow smoothly. The wedding party is responsible for furnishing the service ware, decorating, and cleanup.

10. Ceremony and Preparations – The wedding party will dress in available dressing rooms. These rooms are to be restored to their functional use after the wedding. Centerpointe Church is not responsible for valuables left during your wedding and/or reception. Clothes, purses, billfolds, etc. are the personal responsibility of the wedding party.

11. General church regulations –

- No smoking or vaping is allowed in any church buildings.
- No alcohol or illegal drugs are permitted anywhere on church property.
- No rice, confetti, glitter, or birdseed may be thrown anywhere in or around the church building.
- The wedding party is responsible for setup, cleanup, and returning the facility to its normal use after the event.
- All damage to the building or equipment during the event must be reported to the church office.
- All weddings must adhere to the Building Use Policy for Centerpointe Church.

The bride and groom are responsible for any church property damaged or destroyed during building use. It is the responsibility of the bride and groom to see that the members of the wedding party and any outside contracted persons are aware of these policies as well.

We agree to comply with the above guidelines.

Bride

Date

Groom

Date